To Management

I am Samanway Sahoo, the President of the college. I am writing this to you on the behalf of students. As our college don’t have a college fest as of now, and like other aspects this is also an important part of student life in the college. As per our previous discussion I would like to mention few points which will help in implementing the above stated issue in our college,

1. The students can be attracted to take admission in our college if we have a nice and extra ordinary fest in our college, this will act as an advertisement on the behalf of our college.
2. Present student will get an exposure with students from different college as many students are expected to visit our campus during the fest. This will help build student network among several colleges.

My proposed solutions on the issues which were raised during our previous meeting.

1. **The Budget**: The Budget for the Fest would be around 10 lakhs. Most of the budget would come from the Sponsorships and the college administration would have to pay around 3 lakh for the fest. We have made a list of potential sponsors for our fest and have contacted some of them and got positive replies.
2. **Discipline and Behaviors Issues**: There will be a disciplinary committee for maintaining the peaceful environment in campus during the fest. So I can assure you regarding this issue that strict action will be taken against student who will be found to have violated the disciplinary rules during the fest.
3. **Space Constraints**: For space constraint we have discussed among ourselves, that playground will be sufficient for the space of fest. Regarding the parking issue, we will manage this with our current parking facility and if possible by enlarging the space temporarily during the fest period.

I hope we have addressed the issues properly and you will grant the permission for our fest.